

# NEWSLETTER

February 20, 2007

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## HOMEOWNERS= ASSOCIATION SERIES WESTSIDE EXTENSION

Over the course of three Saturday mornings, March 3 - 17, 2007, the Westside Extension program at West Los Angeles College in Culver City will present a course entitled AHomeowners Association Series.@ These courses will benefit owners, Board members, managers, professionals, and anyone else involved with homeowners associations. Choose the topics that interest you or save \$12 by signing up for all three at the same time for just \$75.

COURSE INSTRUCTOR: **Jeanne H. McDonald** is a practicing attorney with 14 years experience in all aspects of representing homeowners associations.

### HOA PROPERTY MAINTENANCE, RULES & ENFORCEMENT

Governing documents are usually vague about maintenance and repair responsibilities of homeowners, as opposed to the responsibilities of the association. Find out how to separate these responsibilities. Also learn about the current legal requirements for adoption and enforcement of rules and regulations.

*1 Saturday, March 3, 2007 9 am-Noon*

### HOA MEETINGS & VOTING

In July 2006, voting and election procedures for homeowners' associations changed radically! Get a handle on the latest requirements, along with an overview of the legal structure of associations' meeting and voting procedures. Don't miss this critical seminar.

*1 Saturday, March 10, 2007 9 am-Noon*

### HOA BOARD FUNCTIONS & LIABILITIES

Directors on an HOA Board sometimes feel like they're on the front line of attack. What are the risks of lawsuits and other claims against directors, or against the association as a whole? And what must directors do to meet their fiduciary obligations? Learn about the rights and responsibilities of association board members, as well as the potential liabilities they face.

*1 Saturday, March 17, 2007 9 am-Noon*

Contact Jeanne McDonald about receiving MCLE credit for these classes.

To Enroll:  
**Homeowners Association Series**

**WESTSIDE EXTENSION  
West Los Angeles College  
Community Services**  
9000 Overland Avenue, Box 408  
Culver City, CA 90230

[www.wlac.edu/Westside](http://www.wlac.edu/Westside)

**Phone:** (310) 287-4475

**Fax:** (310) 287-4258

**Each course:**

\$29\* (couples \$50\*)

**Full series:**

\$75\*\* (couples \$130\*\*)

*\*\$10 material fee payable to instructor*

*\*\*\$30 material fee payable to instructor*